



October 29, Executive Leadership Agenda
 10-12pm Monticello Caribou Coffee

Notes		Action/Next steps that are highlighted in green need follow up	
Item	Discussion	Who will do what	By when
Review Aug. 11 agenda			
ILA Transition update Andrew/Alice/Cory	Webinar slides *Decide on non-profit status?	*Carey will find out about the non-profit filing options with Kip Kirkpatrick or Bill Seeley about options. *Cory--Leo Stern, attorney--mediator background *Follow up meeting in January for options: Cory, Mary, Alice & Carey *Mary will check with ILA about "what's in it for us" as an organization regarding working with ILA *Ask all councils at the March leadership meeting about options for ILA affiliation.	

		*We must provide a letter of intent to ILA--we will make a decision on this at the March 4th meeting.	
Mission/Vision	Some changes made based on Aug. 11 input. Put revisions on hold until new bylaws are created?	*Sue looked into t-shirts, but we are waiting until the new name/vision are settled on *Possibly MN LA *Google search for name *Suggestion to have a logo name contest in Highlights	
Website Some changes have been made based on Summer retreat conversation, as well as Corey made some suggestions.	Do members get special access to certain resources? Or anyone has access to all? Should we post WRA conference and they post ours? Should we post LiRN materials (ie. the standards activities)? ● Option 1: ○ Inc. in DE, new names, new bylaws, sign ILA affiliation that meets requirements, ILA staff person signatory on bank records, state boards fiscally responsible for local chapters w/out separate nonprofit status dues to ILA, ● Option 2:	1. Add "ILA affiliate" 2. Alice, Andrew, Keitha-Gale and Megan need their pictures added to the Executive Council page Send your photo to: Megan.rogholt@isd47.org *Reach out to Scott Voss to see if he would be able to do some website work for us: send out a reminder once a	

	<ul style="list-style-type: none"> ○ Remain affiliated with ILA, but separate tax exempt status, pay dues, local councils file under state council EIN ● Option 3: ○ Not affiliated w/ILA, 	<p>month for articles/poetry, literacy focused resources for the website. Bucket out themes:</p> <ul style="list-style-type: none"> *Revisit Highlights vs. website themes with buckets of information. *Actionable “hands-on” information for teachers. *Come back to mission & vision--what is our purpose? *Should there be sub-groups that meet? 	
<p>Hamline update Hamline Oct. Carey</p> <p>Enrollment #s by grade level</p>	<p>Discuss options for MRA day for summer 2017 session: 1st: Donalyn Miller (Wednesday) 2nd: Kristin Ziemke (Monday) 3rd: Christopher Lehman (Thursday)</p>	<ul style="list-style-type: none"> ● Donalyn Miller will be here on Feb. 22nd <p>*Should we re-visit having a separate MRA conference?</p> <p>Tied for Chris Lehman or Donalyn Miller</p> <p>*Marketing materials need to be set asap.</p>	
<p>Officer Reports</p>	<p>LiRN budget and update Summer Book Club and Scholar event</p>	<p>Membership updates: Jennifer is new to role.</p>	

	<p>Treasurer Membership Social Media MDE Highlights ~Calls for grant submissions ~Publicize and call for Writers are Readers submissions ~Exemplary Reading Program application due in early November Legislative Policy Liaison (is this an official exec board position?) see bylaws</p>	<p>*Mary--will you send Jennifer Scott Voss' email address.</p> <p>*Ask Bonnie & Eva to come to March leadership meeting and share legislative information.</p> <p>*Mary will you reach out to Bonnie and ask her to share information.</p>	
MRA leadership postings	<p>Treasurer (Carey has nomination) LiRN liasion & special events to treasurer (Eva Boehm may be interested) Grants chair - (Annie Ittner is interested) :) VP-Classroom teacher (preferred) Any outstate nominations? Should we post VP position in the upcoming Highlights? Or just recruit?</p>	<p>Invite both Sara and Eva to attend February executive board meeting and stay to meet with Linda for information regarding treasurer.</p>	
Collaboration with other literacy organizations	<p>Duluth's newsletter - collaborations with library and Women's center</p>		
Resources survey	<p>Per Cory's suggestion during summer retreat - contact Ed MN or ?? to see if they have already collected similar information to see what teachers are using or types of</p>	<p>Could Ed MN send this out?</p> <p>*Look into finding a</p>	

	<p>sessions they are attending to better meet their needs.</p>	<p>contact for Education MN contact--Alice Kos will look into this (check with Mary Lillestol)</p> <p>*Could we send out the survey to all of our members?</p>	
<p>Support for local "chapters"?</p>	<p>Gift cards for event give away? How much?</p>	<p>When we visit --we bring \$50 worth of gift cards. *Could be split into 5 \$10 gift cards, free memberships, books?</p>	
<p>Highlights</p>	<p>~post leadership opportunities? ~Calls for grant submissions ~Publicize and call for Writers are Readers submissions (Katie) ~Exemplary Reading Program application due in early November</p>	<p>Yes post VP opening--classroom teacher preferred</p> <p>*New grant person should send these out soon!</p>	
<p>Upcoming PD</p>	<p>What are some options/highlights?</p>	<p>Feb. 22nd Donalyn Miller CMRC--College of St. Bens (Anoka day before or after)</p> <p>Cory--Neil Duke presentation: resources by general education network--practice guides: 10 things teachers should know</p>	

		<p>about. Carey shared: <u><i>The Construction Zone</i></u>, by Terry Thompson</p> <p>LirN book: Zwiers book: Academic language</p> <p>Alice--<u><i>The Whole Brain Child</i></u> & Dan Feigelson's work on thinking about thinking.</p> <p>Jennifer--Flexible spaces</p> <p>Pat--Giving students more choice in the classroom</p>	
Next steps	See below	See notes on sideline and minutes	

Executive Board: October 29th, 2016 10-12	Executive Board: February 4, 2017 10-12	Leadership Meeting: March 4, 2017	Executive Board May 6, 2017 Time: 10-12
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Location: Caribou Monticello	Location: Caribou Monticello	Maple Grove Community Center Time: 9-3	Location: Caribou Monticello
<ul style="list-style-type: none"> ~Highlights Submission due October 1st ~LiRN budget and update ~Update on 2017 Conference ~Calls for grant submissions ~Publicize and call for Writers are Readers submissions ~Exemplary Reading Program application due in early November ~Reserve space for Celebrate Literacy (March 6) ~Executive Board Members visiting local councils ~MRA On the Road 	<ul style="list-style-type: none"> ~Highlights submissions (add date) ~Choose grant winners ~Choose Writers are Readers winners ~Put together election ballots and assist councils ~Celebrate Literacy Prep ~Conference marketing 	<ul style="list-style-type: none"> ~Highlights submissions ~Conference details and marketing ~Updates from local councils ~Officers' reports ~Summer Book Clubs 	<ul style="list-style-type: none"> ~End of fiscal year ~Prepare for official transition to new officers ~Conference details and marketing ~Planning summer leadership meeting <p>SAVE THESE DATES:</p> <p>Celebrate Literacy: Friday March 3rd, 2017</p> <p>Leadership Meeting: Saturday, March ?, 2017</p>

